

MINUTES OF THE VILLAGE OF CATSKILL BOARD OF TRUSTEES
April 10, 2013

PRESENT: President Vincent Seeley
Vice-President Patrick McCulloch
Trustee James Chewens
Trustee Joseph Kozloski
Trustee Stan Dushane

After the Pledge of Allegiance the meeting was called to order.

REORGANIZATIONAL MEETING:

The Oath of Office was administered to the newly elected officials, Vincent Seeley, Stanley Dushane, and Katherine Izzo, at the Village Clerk's office on March 21 and 26, 2013, respectively.

The Deputy-Clerk accepted nominations for Village President. Motion by Chewens, seconded by Kozloski, to nominate Vincent Seeley. The meeting was then turned over to President Seeley, who thanked the Board for its support.

Seeley appointed Patrick McCulloch as Vice President, and said he looked forward to working with him again.

Motion made by Chewens, second by Kozloski, to accept the Committee Appointments as follows:

Public Safety, Ordinance Enforcement, PBA ~ Chairman Chewens, McCulloch, Seeley
DPW ~ Chairman Kozloski, McCulloch, Chewens
Fire Protection ~ Chairman McCulloch, Kozloski, Chewens
Code Enforcement ~ Chairman Dushane, McCulloch, Chewens
Environmental (Parks & Rec, Beattie-Powers House, Greenway, Landfill) ~ Chairman Dushane, Kozloski, McCulloch, Seeley, Chewens
Buildings and Insurance ~ Chairman Kozloski, Chewens, Dushane
Govt. Affairs, Liaison to State and Federal Agencies ~ Chairman Seeley, Kozloski
Finance ~ Chairman Seeley, Chewens, Kozloski
Economic Development ~ Chairman Seeley, Chewens, McCulloch
Human Resources ~ Chairman McCulloch, Chewens, Dushane
Information Technology ~ Chairman McCulloch, Seeley, Chewens
Catskill Educational Foundation (with Roger Lane) ~ Chairman Dushane, Chewens, McCulloch
AYES: All Trustees present. Motion carried.

Motion by Kozloski, seconded by McCulloch to approve the Daily Mail as the official newspaper.
AYES: All Trustees present. Motion carried.

Motion by McCulloch, seconded by Chewens to approve the Bank of Greene County as the official bank. AYES: All Trustees present. Motion carried.

Motion by McCulloch, seconded by Dushane, to hold Village Board meetings on the 2nd and 4th Wednesdays of the month located at the Senior Center, Academy Street (off of Thompson St.) Catskill. AYES: All Trustees present. Motion carried.

Motion made by Chewens, seconded by Kozloski to retain the firm of Wilson, Elser, Mozkowitz, Edelman & Dicker – Alex Betke, Esq. as the Village attorneys. AYES: All Trustees present. Motion carried.

Motion made by Kozloski, seconded by McCulloch, to accept the Investment and Procurement policies as 'existing'. Said policies are attached to these minutes. AYES: All Trustees present. Motion carried.

Motion by McCulloch, seconded by Dushane, to approve the attached resolution regarding advance approval of claims. AYES: All Trustees present. Motion carried.

Motion by McCulloch, second by Chewens to approve the IRS mileage reimbursement rate of 56.5¢ per mile. Said memorandum is attached herewith. AYES: All Trustees present. Motion carried.

Motion by McCulloch, seconded by Kozloski to approve purchases from local vendors with a price differential not to exceed ten (10%) percent. AYES: All Trustees present. Motion carried.

Motion by Dushane, seconded by Chewens to certify the election results as follows:

Seeley:	227 votes
Dushane:	216 votes
Johnson:	195 votes
Izzo:	254 votes

AYES: All Trustees present. Motion carried.

Motion by McCulloch, seconded by Chewens to approve attendance at meetings and training schools sponsored by the Conference of Mayors, Mohawk Hudson Association of Village Officials, Capital District Village Clerks Association, and State and Federal agencies. AYES: All Trustees present. Motion passed.

Motion made by Dushane, seconded by Kozloski, for re-appointment of non-contractual employees. Said list is attached herewith. AYES: All Trustees present. Motion carried.

Motion made by McCulloch, seconded by Chewens, to approve establishing 7 hours per day as the standard workday for Clerks for retirement purposes. Said paperwork is attached herewith. AYES: All Trustees present. Motion carried.

AGENDA:

Motion made by Trustee McCulloch, seconded by Kozloski, to approve payment of audited bills.

AYES: All Trustees present. Motion carried.

Motion made by McCulloch, seconded by Chewens, to approve Department reports. AYES: All Trustees present. Motion carried.

Presentation made by Spring Rush committee members Derrick Heath, Shain Chapman and Ryan Mansey which is scheduled for Saturday, June 1st at 8:30 AM. Said presentation covered the routes for each event and the committee stated that their safety meeting is scheduled for May 28th at 2:30 at the CHS Library to review what will be needed for the Rush on race day. This event is sponsored by the Catskill Student Government. There is a possibility that the Rubber Duck Race may take place at the same time. Still in the works for the Duck Race. The Board wished the Spring Rush Committee well and told them to let the DPW know what they need for the day of the race.

Presentation made by Lisa Heintz from Tobacco Free Coalition with regard to restricting smoking in the Village parks. Ms. Heintz is interested in making part of Dutchman's Landing 'smoke-free'. The area of interest is from the snack shack to the woods, incorporating the playground area, and making this all smoke-free. The Board then commenced discussion on this matter with Trustee Kozloski saying that he'd like to see from the snack shack to the water also smoke-free. Trustees Chewens and McCulloch also agreed with Kozloski. Trustee Dushane spoke with regard to the need for a designated smoking area, and the need to protect the rights of individuals. President Seeley proposed that all of the grassy area be deemed smoke-free, and create a designated smoking area. Then the Board went onto discuss the same issue at Elliott Park. Mention of the Little League area being smoke-free, and the Board was told that the parents are asked to sign a contract to not smoke at the ball fields during games and to smoke in the parking lot. As to the men's and women's fields, Bob Wade spoke that it is not fair and that the people using these fields are adults and should be able to smoke while watching and/or participating in the games. Hank Coons made mention that the same holds for the women's field. Trustees Kozloski, McCulloch and Dushane would like to see designated smoking areas; with Trustee Chewens hoping for smoke free park. A resolution in this regard will be composed and will be ready for the next Village Board meeting.

With regard to the Clarke Street parking issue, this matter is the area of Clarke Street where it meets Main Street on the side of the Greene County Court Building. There are 4 or 5 parking spaces that when occupied make it impossible for a fire engine truck to have access to the buildings and houses at the top of that part of Clarke Street. What is being proposed is 'no-parking' at all on the lower part of Clarke Street. Trustees Kozloski, Chewens and McCulloch with all for no-parking on lower Clarke Street. President Seeley and Trustee Dushane mentioned having a Public Hearing on the issue. Said Public Hearing will be held on the May 8, 2013 at 7:00 PM at the Senior Center. Trustee Kozloski said to send a letter to the Greene County Jail.

Nancy Richards reminded the Board of the rally at Dutchman's Landing this Saturday from 11AM – 1 PM for New York Revolution in Opposition to New York SAFE Act. Nancy said that she spoke with Lt. Ron Frascello and Sheriff Greg Seeley about this. Trustee asked if there was any need to close the street, but after discussion felt that there is no need to.

Ms. Richards further mentioned the Cancer Walk for May 11th and Clean Sweep is on May 4th with registration at 8:30 AM at Village Hall garage and goes until 1:00. Also planting of flowers at the Mott Street slide and painting of the historic Catskill sign will be happening also.

OPEN:

Trustee Kozloski stated that we need to hire two (2) seasonal employees; one for the cemetery and one for the park. The cemetery employee needs to stay in the cemetery and concentrate on the work needed there. Trustee Chewens said that we need to stick to the Contract obligations for seasonal help.

Captain John Darling, III presented to the Board the matter of upgrading the SCBA air packs. It will take \$91,500.00 to completely upgrade the air packs to the 2007 Standards. The Fire Department is going to look into financing this with the company doing the upgrading. The Fire Department is also looking into purchasing a new thermal imaging camera. The one currently used by the Fire Department is close to 12 years old and is completely out-dated. The Fire Department will keep the Board informed as to these matters.

Motion made by Seeley, seconded by Chewens, to adjourn the meeting. Meeting was then re-opened by Trustee Chewens to go into executive session.

Respectfully submitted,

BETSY COTHREN

COMMITTEE ASSIGNMENTS FOR 2013-2014

Public Safety, Ordinance Enforcement, PBA
Chairman Chewens, McCulloch, Seeley

DPW
Chairman Kozloski, McCulloch, Chewens

Fire Protection
Chairman McCulloch, Kozloski, Chewens

Code Enforcement
Chairman Dushane, McCulloch, Chewens

Environmental (Parks & Rec, Beattie-Powers House, Greenway, Landfill)
Chairman Dushane, Kozloski, McCulloch, Seeley, Chewens

Buildings and Insurance
Chairman Kozloski, Dushane, Chewens

Govt. Affairs, Liaison to State and Federal Agencies
Chairman Seeley, Kozloski

Finance
Chairman Seeley, Chewens, Kozloski

Economic Development
Chairman Seeley, Chewens, McCulloch

Human Resources
Chairman Dushane, McCulloch, Chewens

Information Technology
Chairman McCulloch, Seeley, Chewens

Catskill Educational Foundation (with Roger Lane)
Chairman Dushane, Chewens, McCulloch

PROCUREMENT POLICY FOR THE VILLAGE OF CATSKILL

Whereas, Section 104b of the General Municipal Law requires every Village to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of GML or any other law;

Be it resolved that the Village of Catskill does hereby adopt the following procurement policies and procedures:

1. Every prospective purchase of goods or services shall be evaluated to determine the applicability of GML. Every office, board, department head or other personnel with the requisite purchasing authority, shall estimate the cumulative amount of the items or supply or equipment needed in a given fiscal year. That estimate shall include the canvass of other Village departments and past history to determine the likely year value of the commodity to be acquired. The information gathered and conclusions reached shall be documented and kept with the file and other documents supporting the purchase activity.
2. All purchases of all supplies or equipment which will exceed \$10,000 or public works contracts over \$20,000 shall be formally bid pursuant to GML.
3. All estimated purchases of:
 - Less than \$10,000, but greater than \$5,000 - written, emailed or faxed quotes from 3 vendors
 - Less than \$5,000, but greater than \$3,000 - written, emailed or faxed quotes from 2 vendors
 - Less than \$3,000 - left to the discretion of the purchaser.
 - All Public Works Contracts -
 - Less than \$20,000, but greater than \$10,000 - written, emailed or faxed quotes from 3 contractors
 - Less than \$10,000, but greater than \$5,000 - written, emailed or faxed quotes from 2 contractors

Less than \$5,000 - left to the discretion of the purchaser

Any written request for a proposal shall describe the desired goods, quantity and the particulars of delivery. The purchaser shall compile a list of all vendors from whom written, emailed, faxed, or oral quotes have been requested. The purchaser must retain the written, emailed, faxed or oral quotes received.

The Village Board approval continues to be required for purchases over \$1000 regardless of other requirements.

4. The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the purchaser prepares a written justification providing reasons why it is in the best interest of the Village and its taxpayers to make an award to other than the lowest bidder. If a bidder is not deemed responsible, facts supporting that judgment shall be documented and filed with the record supporting the procurement.
5. A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser shall document the attempt made at obtaining the proposals. In no event, shall the inability to obtain the proposals or quotes be a bar to the procurement.
6. Except when directed by the Village Board, no solicitation of written proposals or quotations shall be required under the following conditions:
 - a. Acquisitions of professional services
 - b. Emergencies
 - c. Sole source situations
 - d. Goods purchased from agencies for the blind or handicapped
 - e. Goods purchased from correctional facilities
 - f. Goods purchased from a government agency
 - g. Goods purchased at auction
 - h. Goods purchased for less than \$3,000

- i. Public Works contracts for less than \$5,000

Required approval must still be obtained from the Board of Trustees.

- 7. This policy shall be reviewed annually by the Village Board at its Reorganizational Meeting or as soon as is reasonably practicable.

INVESTMENT POLICY
FOR THE VILLAGE OF CATSKILL

I. SCOPE

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

II. OBJECTIVES

The primary objectives of the local government's investment activities are, in priority order,

- to conform with all applicable federal, state and other legal requirements (legal);
- to adequately safeguard principal (safety);
- to provide sufficient liquidity to meet all operating requirements (liquidity); and
- to obtain a reasonable rate of return (yield).

III. DELEGATION OF AUTHORITY

The governing board's responsibility for administration of the investment program is delegated to the chief fiscal officer who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

IX. SAFEKEEPING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by Village a third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Village or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law, §11, the Village (ment) authorizes the chief fiscal officer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- o Special time deposit accounts;
- o Certificates of deposit;
- o Obligations of the United States of America;
- o Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- o Obligations of the State of New York;
- o Obligations issued pursuant to LFL \$24.00 or 25.00 (with approval of the State Comptroller) by any municipality, school district or district corporation other than the Village;
- o Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments.
- o Certificates of Participation (COPs) issued pursuant to GML, §109-b,
- o Obligations of this local government, but only with any moneys in a reserve fund established pursuant to GML, §6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the Village within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Village within two years of the date of purchase.

XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The _____ shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the _____ Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The chief fiscal officer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

XII. PURCHASE OF INVESTMENTS

The chief fiscal officer is authorized to contract for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
3. By utilizing an ongoing investment program with an authorized tracking partner pursuant to a contract authorized by the governing board.

All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Village by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, §10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

XIII. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

- All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- Obligations shall be limited to obligations of the United States of America and obligations of agencies of the United States of America where principal and interest are guaranteed by the United States of America.
- No substitution of securities will be allowed.
- The custodian shall be a party other than the trading partner.

Schedule of Eligible Securities

- ✓ (i) Obligations issued, or fully insured or guaranteed as to the payment of principal interest, by the United States of America, an agency thereof or a United States government sponsored corporation.
 - ✓ (ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, or the African Development Bank.
 - ✓ (iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.
 - ✓ (iv) Obligations issued or fully insured or guaranteed by the State of New York or obligations issued by a municipal corporation, school district or district corporation or such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.
 - ✓ (v) Obligations issued by states (other than the State of New York) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.
 - ✓ (vi) Obligations of Puerto Rico rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.
 - ✓ (vii) Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.
 - ✓ (viii) Obligations of domestic corporations rated in one of the two highest rating categories by at least one nationally recognized statistical rating organization.
 - ✓ (ix) Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.
 - ✓ (x) Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one nationally recognized statistical rating organization and having maturities of not longer than 60 days from the date they are pledged.
 - ✓ (xi) Zero coupon obligations of the United States government marketed as "Treasury strips".
- 

TRUSTEES:

Vincent J. Seeley
Patrick A. McCulloch
James P. Chewens
Joseph Kozloski
Brian M. Kehoe



VINCENT J. SEELEY
President

PATRICK A. MCCULLOCH
Vice President

COLLEEN M. MOSLEY
Clerk

BETSY COTHREN
Treasurer

ATTORNEY FOR VILLAGE

Wilson, Elser, Moskowitz, Edelman & Dicker

VILLAGE OF CATSKILL

422 MAIN STREET
CATSKILL, NEW YORK 12414

Tel. (518) 943-3830
FAX (518) 943-7606
TTY 1-800-421-1220

MOTION made by McCulloch, seconded by Chewens, to establish 7 hours per day as the standard workday for Clerks for retirement purposes. The total number of days reported for Clerks for retirement purposes. The total number of days reported for Clerks will be 20 days per month. Total number of days reported will be calculated according to a time-keeping system showing actual hours worked. Terms of Office are as follows:

Elizabeth Cothren – Deputy Clerk/Treasurer 3/19/2013 – 4/20/2016

Colleen Mosley – Clerk/Deputy Treasurer 3/19/2013 - 4/20/2016

Melissa Ragaini – Deputy Clerk/Treasurer 3/19/2013 - 4/20/2016

We attest that we have received all time records

AYES:

Colleen M. Mosley
COLLEEN M. MOSLEY, Village Clerk

McLennan / Dushane

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight charges, and

WHEREAS all such claims be presented at the next regular meeting for audit,

NOW, THEREFORE, BE IT RESOLVED

Section 1. That the Board of Trustees authorizes payment in advance of claims for public utility services, postage and freight, and all such claims shall be presented at the next regular meeting for audit.

Section 2. That this Resolution shall take effect immediately.

WHEREAS, the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

NOW, THEREFORE, BE IT RESOLVED

Section 1. That the Board of Trustees shall approve reimbursement to such officers and employees at the IRS rate per mile.

Section 2. That this Resolution shall take effect immediately.

**Greene County Board of Elections
Office of the Board of Elections**

411 MAIN ST STE 437
CATSKILL, NY 12414
518-719-3550

Commissioners
THOMAS J. BURKE
BRENT E. BOGARDUS
Deputy Commissioners
MARIE METZLER
CAROL ENGELMANN

Catskill Village Election 3/19/2013
STATEMENT OF CANVASS

This document shall serve as the STATEMENT OF CANVASS of Greene County Board of Elections, in relation to the votes cast at the Catskill Village Election held on 3/19/13.

The Greene County Board of Elections, being custodian of election records, and after having met for the purpose of canvassing the votes cast at said election, DO HEREBY CERTIFY THE ATTACHED, AS A SUMMARY OF SAID VOTES.

In Witness thereof, we have set our hands, and caused the seal of said Board of Elections to be affixed.

Sworn this date, **March 26, 2013**, CATSKILL, NY

THOMAS J. BURKE
Commissioner

BRENT E. BOGARDUS
Commissioner

OFFICIAL CERTIFIED RACE RESULTS

Greene County Board of Elections
Office of the Board of Elections

411 MAIN ST STE 437
CATSKILL, NY 12414
518-719-3550

Commissioners
THOMAS J. BURKE
BRENT E. BOGARDUS
Deputy Commissioners
MARIE METZLER
CAROL ENGELMANN

Catskill Village Election 3/19/2013

JUSTICE (Vote for 1)

REP	Katherine Izzo	254
Write-Ins:		
	Mike Battaglino	1
	Lisa Doolan	1
Blank Votes		123
Total Votes Cast		<u>379</u>

TRUSTEE (Vote for any 2)

DEM	Lillian Johnson	139
	Vincent Seeley	135
REP	Stanley Dushane	185
	Vincent Seeley	92
ICT	Lillian Johnson	56
CST	Stanley Dushane	31
Blank Votes		120
Total Votes Cast		<u>758</u>

McCallister / Dushane

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WHEREAS all such claims be presented at the next regular meeting for audit,

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REAPPOINTMENT OF NON-CONTRACTUAL EMPLOYEES

Colleen Mosley
Betsy Cothren
Cathy Jessup
Melissa Ragaini

Dave Darling
Ron Frascello

Mike Ragaini

Lew O'Connor
Mike McGrath

Shelly Cardinale
Victoria Hilcken

Nancy Richards

TRUSTEES:

Vincent J. Seeley
Patrick A. McCulloch
James P. Chewens
Joseph Kozloski
Brian M. Kehoe



VINCENT J. SEELEY
President

PATRICK A. MCCULLOCH
Vice President

COLLEEN M. MOSLEY
Clerk

BETSY COTHREN
Treasurer

ATTORNEY FOR VILLAGE

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Melissa Ragaini – Deputy Clerk/Treasurer 3/19/2013 - 4/20/2016

We attest that we have received all time records

AYES:

Colleen M. Mosley
COLLEEN M. MOSLEY, Village Clerk

MEMORANDUM

TO: ALL MUNICIPAL CLIENTS
FROM: William M. Wallens 
RE: 2013 IRS Mileage Reimbursement
DATE: December 4, 2012

This is to inform you that effective *January 1, 2013*, the new Internal Revenue Service mileage reimbursement rate will be 56.5¢ per mile, an increase from 55.5¢ per mile.

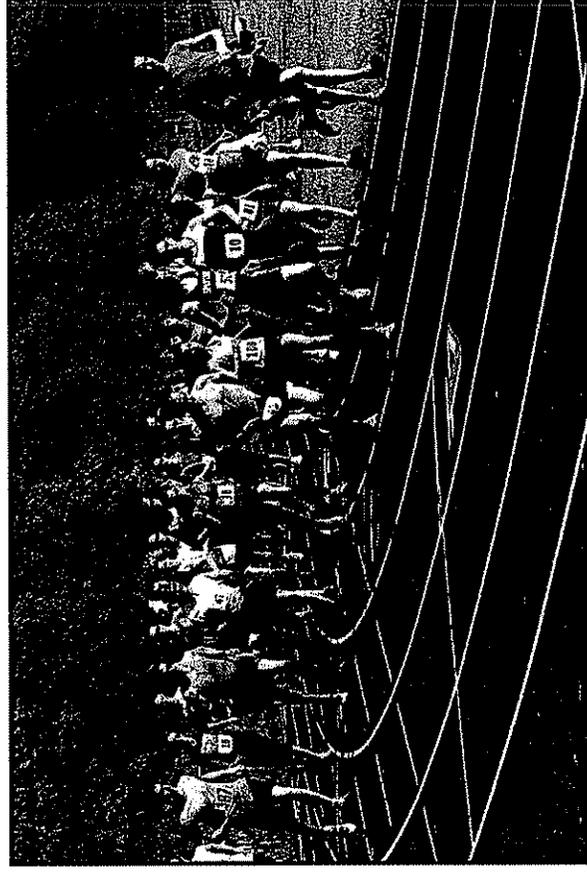
For those municipalities that reimburse employees pursuant to the IRS rate, this increase is effective January 1, 2013.

WMW:ejb

Spring Rush triathlon

Page 2006-6

**Saturday, June 1
8:30 AM**



**A Club run by
Catskill Students
for the Benefit of their Education**

Location	Assignment
Registration	Register day and awards
Shirt Coordinator	Handout Shirts
Timing	Time the race - keep official times
D.J. MS steps	Play music when 98.5 is not
Pace Car	Ride in front of First rider
Waterfront	Help load and unload boats
Creek	Kayak Turn-around at town homes at waters edge
Parking lot	Manage participants and spectators parking
Track Start of Race	Manage gate & hill to back of school
Dumond Entrance	Direct Athletes to Path behind school
Bridge St. Crossing	Safety Enforcement Crossing (CPD) Plus Students support
Elliot Park hill top to Grandview	Safety Enforcement Crossing (CPD) Plus Students Direct runners to Grandview
Grandview Ave.	Just up from CPD intersection
Grandview Ave Circle	Direct runners to West Main St.
Grandview	Flag cars and provide safety at bottom of West Main Hill in front of Creekside entry
West Main & Bridge St Inter-section	Safety Enforcement Crossing (CPD)
Parking Lot	Direct runners to front of school out the exit of school
Transition Supervisor	Help participants transition between events
West Main & Cauterskill Road	Safety Enforcement Crossing (Sheriff)
Cauterskill & Bridge	Critical Intersection-Down hill/over bridge/ through intersection. Some had difficulty, need additional signs, enforcement, and personal
Toolhouse - Vedder Ext.	At Overbaugh's house, turn bikers to turn right.
Toolhouse - Vedder	Tool House and Vedder Mountain
Top of Vedder	Top of Vedder Mountain Road
Vedder - Cauterskill	Safety Enforcement Crossing (Sheriff)
Catskill Dump	Ambulance & support staff to monitor dump traffic
Rear Car	Follow the last participant flashers on.
Food	Prepare food for lunch
Broom Brigade	Sweep the course Friday after school and Saturday 4:30 am
Spring Sprint	Help 10am on track & softball field

Ladies and Gentlemen:

Thank you all for joining us in production of the Catskill Spring Rush triathlon. Your contributions to the safety and success of our event has been invaluable.

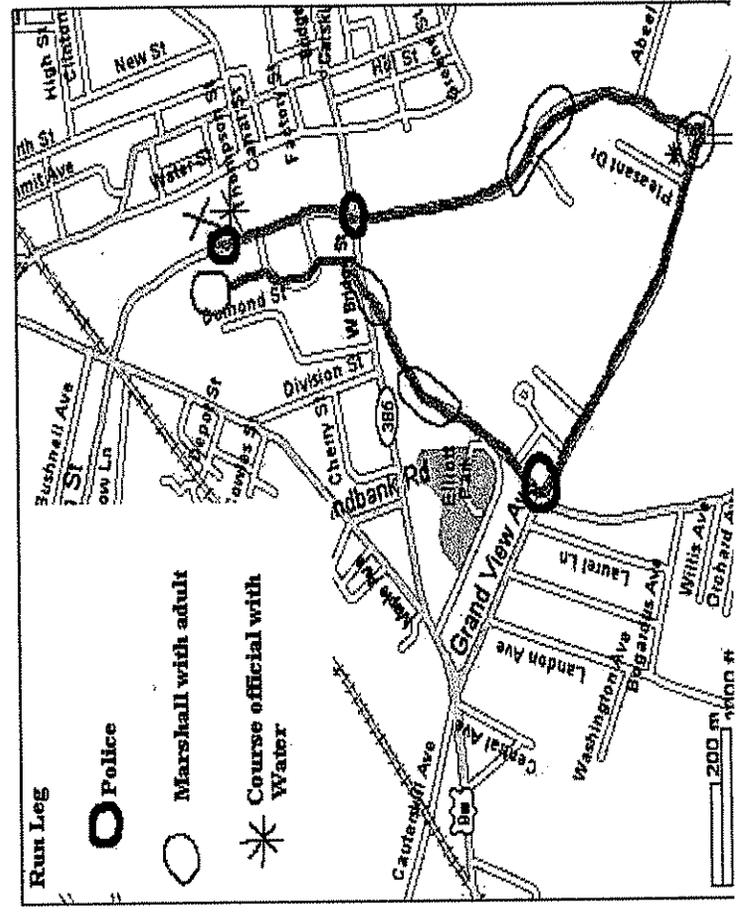
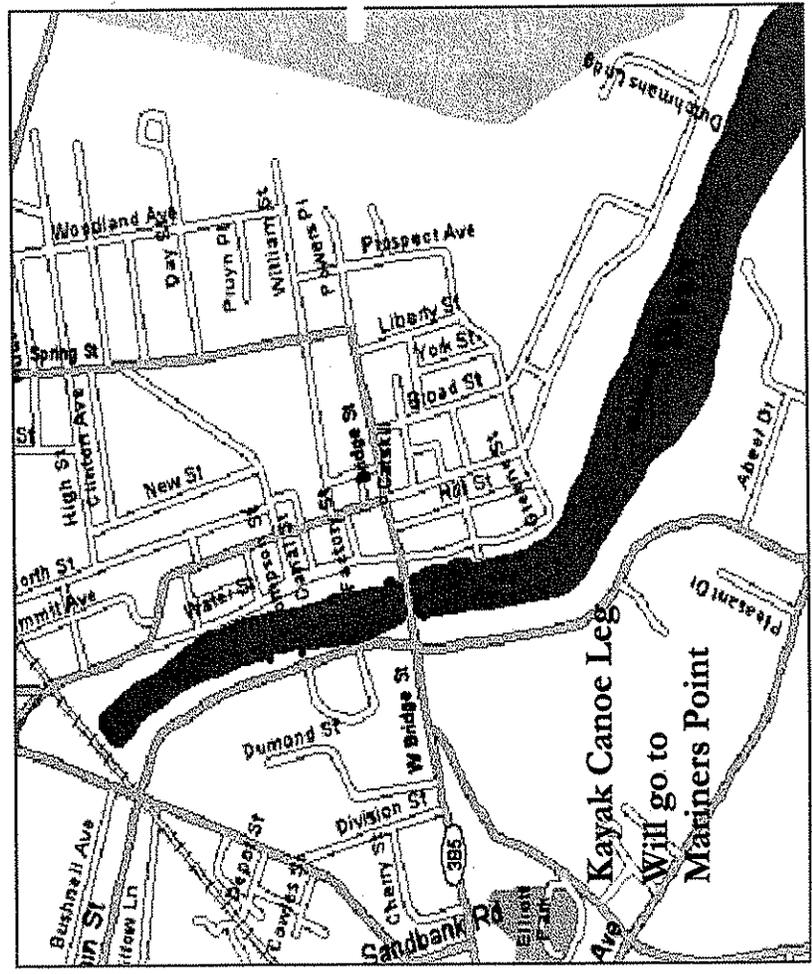
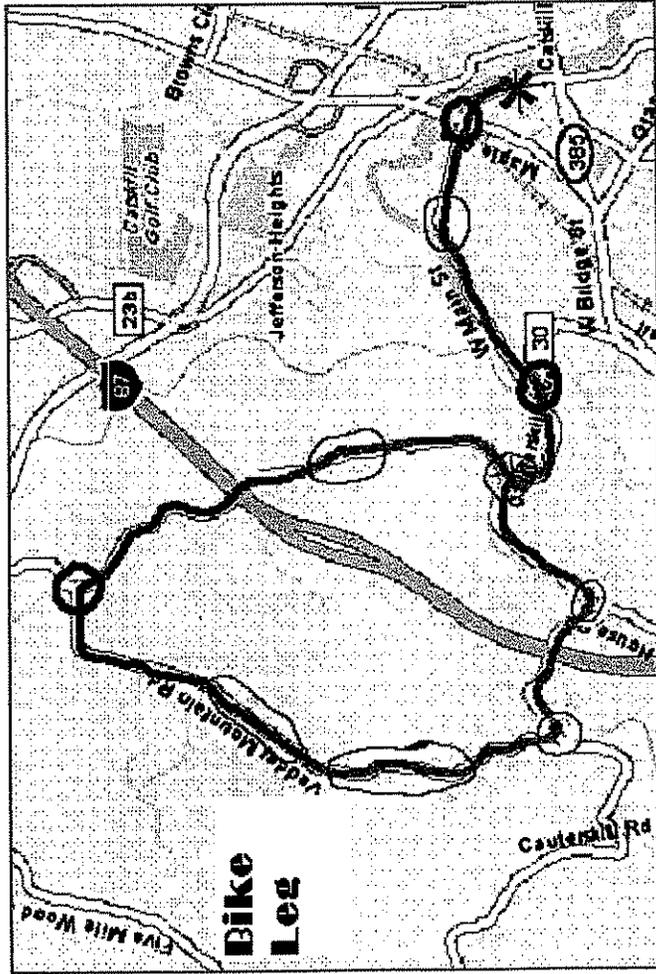
The following are the routes for each event starting with the run, bike, then the water section which will go further to the point. We also run the Spring Sprint for our kids under 13. This event was adjusted and was a success last year, the race remains on the school campus. Each of these events has safety information listed (back page) that we will address at an upcoming safety meeting.

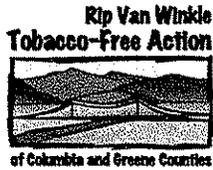
We have listed the event on the Active.com site. This is an international site that athletes review for events to participate. We already have multiple registrations from that site and expect our largest turnout.

We are very proud of the partnerships we have built with the past eight Spring Rush events and hope we can continue to make it a growing community event for years to come. Thank you for your assistance with the Catskill Spring Rush.

Sincerely,

Spring Rush Committee





Sample Smoke-Free Park Resolution



The Town of _____ agrees to the adoption of the following resolution to create tobacco-free zones at _____ Town parks.

WHEREAS, smoking is responsible for the premature deaths of over 430,000 Americans each year from lung cancer, heart disease, respiratory illness and other diseases; and

WHEREAS, children exposed to secondhand smoke are more likely to have reduced lung function and symptoms of respiratory irritation, like coughing, excess phlegm and wheezing; and

WHEREAS, children with asthma who are exposed to secondhand smoke are especially at risk for having their condition worsened by secondhand smoke; and

WHEREAS, Secondhand smoke is responsible for over 50,000 deaths among nonsmokers each year; and

WHEREAS, tobacco kills more Americans each year than alcohol, cocaine, crack, heroin, homicide, suicide, accidents, fires, and AIDS combined; and

WHEREAS, 80% of smokers started smoking before the age of 18, and the average initiation age is 12 years old; and

WHEREAS, everyday and estimated 3,900 young people under the age of 18 try their first cigarette and one-third of these children will die prematurely from tobacco related illnesses; and

WHEREAS, to help role model non-smoking behavior to children and youth; to provide children, youth and their families with a safe, smoke-free environment;

THEREFORE, the Town of _____, _____ County, resolves as follows:

That in park areas where children play (playground, ballfields, beaches) appropriate signage will be posted designating tobacco-free zones.
The Town Clerk shall certify to the adoption of the resolution.

This resolution will become effective on (Month, Day, Year).



Richard E. Berger
Sales Representative
845-629-1424 Cell Phone

**Municipal Emergency
Services, Inc.**
66 Firemen's Way
Poughkeepsie, NY 12603
845-575-6955
845-575-6959 FAX
1-800-560-8030
rberger@mesfire.com

Municipal Emergency Services, Inc.

4/10/2013

Asst Chief Harold Rifenburgh
Catskill Fire Dept.

Re: SCBA up Grades

Harold,

Shown below are the prices to install EZ Scares and Upgrade your 2002 air Packs to the 2007 Standard. The patch attached shows the Purchase agreement sheet with your down payment and yearly payment over 5 years.

Scott is currently on the NYS Contract Grp#38232 Award#19745 PO#PC63955SB

30 p/n 200861-101 EZScape 1 systems for AP50 air packs	
@ \$964 ea. Installed x 30 -----	\$28,920.00
30 p/n 07UG3220102 which will up grade your current SCBA to	
The 2007 CBRN NFPA certification @ \$2086.00 installed x 30 -----	\$62,580.00
 Total installed price -----	 \$91,500.00

Respectfully,

Richard E. Berger – Sales MES